

UUFA PARTNER CHURCH COMMITTEE* CHARTER
October 3, 2017

Name: UUFA Partner Church Team, dba **UUFA Partner Church Committee**.
*While recent UU Fellowship protocol has categorized us as “team”, we have been given permission to continue to refer to our activities as those of a “committee”.

General Purpose: To support the Unitarian Universalist Partner Church Council (UUPCC) in general, and to promote awareness of and commitment to our Unitarian heritage in Transylvania, Romania, by working with the minister and members of the Okland Church to keep open communication, to encourage inter-group travel, and to foster mutual exchange between our congregations in particular.

Membership: Membership is open to anyone in the congregation. Currently there are eleven members, who are self-selected and who serve as long as they are willing and able. Additionally, our Minister’s involvement is essential, given the connection assumed and desired with his or her counterpart in Okland.

Leadership: The Chair is chosen by consensus and acts as facilitator for the planning and implementation of committee projects.

Meetings: Face-to-face meetings are typically held once per quarter, with business being carried out by e-mail or telephone in the interim. Meetings are open to the congregation, and participation by any interested party is encouraged.

Duties and Responsibilities: Our committee feels it is charged to

- Promote awareness and support of the UUPCC and participation in its programs and “pilgrimages”;
- Facilitate UUPCC “pilgrimages” desired by members of our congregation;
- Promote awareness of our Transylvanian history and heritage in our congregation and among the general public;
- Facilitate “pilgrimages” by members of our congregation to Transylvania, and conversely, encourage visits to our Fellowship by our co-religionists in Romania;
- Maintain connections with the Okland clergy to learn of their needs and good works;
- Spearhead fundraising for projects that benefit the UUPCC in general and the Okland congregation in particular;

- Work with UUFA's Religious Education Committee to connect our young people with those of the Okland Church and other UUPCC congregations, and to encourage use of curricula provided by the UUPCC.

-2-

Annual Goals and Objectives: The committee's major goal is to increase the time, talent, and treasure devoted to our mission and vision by members of the congregation. Currently, the UUFA PCC is among the longest operating committees listed by the UUPCC, having been begun in 1993. It has been served since its founding by many of the same individuals. A major objective is to encourage new members and young members to join in our efforts.

Accountability and Reporting: The committee currently submits requests and reports through the appropriate Lay Minister.

Relationship to Staff and Committees:

- Our committee relies heavily on input from the Minister.
- We work closely with the Congregational Administrator to promote our activities and to transfer funds to Romania in a correct and timely manner.
- We work with the Director of Religious Education on activities and projects that advance exchanges between our young folk and those in Okland.
- When planning and executing our annual Transylvanian Thanksgiving Lunch in September, we seek assistance from the Kitchen Team and others teams involved in entertaining.
- We petition the Social Action Committee annually to be the October Cause of the Month.

Communications: Articles and information concerning the UUFA PCC and the UUPCC are submitted for inclusion in all UUFA communications: *The Tapestry*, the website, the weekly e-nouncements, the order of service, and bulletin boards.

Decision-making Authority: We have been acting in ways that we assume meet with current By-Laws and Policies, insofar as they pertain to fundraising and programming. When questions arise, particularly as they relate to public activities, we have sought and will continue to seek Ministry Council approval.

Spending Authorities: At present, the only item appearing in the annual UUFA Budget is for UUPCC membership dues. In addition to receiving information about the global activities of UUs, membership entitles us to use

their services when sending funds to our partner church, thereby saving us transfer fees. We also have a restrictive account into which we put monies raised in the annual Cause of the Month appeal, and individual members' donations. Our committee chair has the authority to have the Congregational Administrator accumulate, record, and transfer funds, once the committee has reached consensus on their allocation.

* * *