

**Draft Minutes for UUFA Annual Congregational Meeting
May 15, 2016**

1. Chalice Lighting and Opening Reading, Carol Lee Baker

President Jane Mayer called the Annual Congregational Meeting to order at 12:00 noon after a voting member quorum was certified by Secretary Barbara Teskey.

Vice President Carol-Lee Baker presented the reading, *This House* by Kenneth Patton, while Lee Cornell lit the chalice.

2. By consent: Approval of 5/15/2016 Agenda and 5/31/2015 Minutes
The agenda and past minutes were approved with no objections.

Committee Reports (3 minutes each)

3. Green Sanctuary Committee, Larry Dendy

Green Sanctuary members Larry Dendy and Liz Weaver presented a report on UUFA's progress toward green sanctuary certification. After several years of work and a list of accomplishments, UUFA will be ready to submit its application at the end of 2016. The Green Sanctuary Committee requested a vote from the congregation as a show of unity moving forward. They will host another meeting this fall for ongoing discussion with the congregation.

Vote: Should UUFA commit to becoming a Green Sanctuary through the UUA Green Sanctuary accreditation process?

A motion was made by Martha Lawrence and seconded by Lee Cornell to vote "yes" on commitment to Green Sanctuary accreditation. The motion passed.

4. Social Action Committee, Karen Solheim, David Jarrett

David Jarrett reviewed the Black Lives Matter work of the Social Action Committee, as encouraged by the Unitarian Universalist Association. He circulated a calendar of events and a straw poll to gather UUFA congregational input about the Fellowship's involvement.

Karen Solheim introduced the summer read, *Waking Up White* by Debby Irving, with book discussions to be scheduled.

5. Committee on Shared Ministry, Judy McNichols

Barbara Schell stood in for Judy McNichols to report on the work of the Committee on Shared Ministry (CoSM). Last fall, they compiled congregational input on facility needs which updated past studies and was used by the Architectural Task Force in the design architect selection process. CoSM is continuing to work closely with the Expanding Our Vision Steering Committee to keep the congregation involved in the design, planning and building process.

6. Finance Committee Summary of UUFA's Fiscal Health, Rich Rayburn

Treasurer Rich Rayburn stood in for Thrane Jensen to report on the work of the Finance Committee. The overall financial health of the Fellowship is stable and improving. The annual budget drive was successful in meeting its goal in a timely manner. Pledges and pledge increases are welcome throughout the year. Payments on the previous year's pledges are at 81% and due by the end of June.

7. Presentation of Fiscal Year 2016-17 Proposed Budget for Congregational vote,

Rich Rayburn

The proposed budget meets the goals of a 2% staff raise, anticipated operating expenses, full funding of requested program expenses, and full vesting in the UUA GIFT contribution for the coming year.

A motion was made by David Jarrett and seconded by Barbara Schell to pass the proposed budget. The motion passed.

8. Presentation of Slate of Nominees and Election, Elizabeth Bishop-Martin

For Board of Trustees:

President (affirmation of 2016-17 appointment from current Board membership) -- Lee Cornell

Treasurer (2 year term) – Rich Rayburn

At-Large member of the Board of Trustees (3 year term) – Fabiana Hayden

At-Large member of the Board of Trustees (3 year term) – Rosemary Wood

For Nominating Committee:

Member of the Nominating Committee (2 year term) – Marco Messori

Member of the Nominating Committee (2 year term) – Helene Marotta

A motion was made by David Jarrett and seconded by John Zoranovich to accept the proposed slate of nominees and affirm the appointment of Board President. The motion passed.

9. Report from Outgoing President, Jane Mayer

Outgoing President Jane Mayer discussed how the work of the Board, internal programs, community programs, committees, and the congregation exceeded her expectations during her year of service. She encouraged everyone to be involved in the rewarding work of the family that is our Fellowship.

10. Report from Incoming President, Lee Cornell

Incoming President Lee Cornell said that he could make no promises except to offer lots of hard work and diligent focus on leadership preparation for the future. He called on interested congregants to join in service on the Finance Committee and the Personnel Committee, both of which have current openings.

11. Acknowledgment of and Thanks to Outgoing Trustees

Carol-Lee Baker offered recognition and gratitude for outgoing Board members, Jane Mayer and Karen Solheim.

12. Expanding Our Vision Steering Committee, Bob McArthur

Bob McArthur reviewed the work of the Architectural and Feasibility Task Forces leading to selection of the design architect firm, Houser Walker Architecture (HWA), and formation of UUFA's Expanding Our Vision (EOV) Steering Committee. Many congregants and groups in the Fellowship already are actively involved as the process moves forward. The EOV Steering Committee developed a preliminary project calendar and want/needs list to guide discussion. There is an interactive bulletin board in Fellowship Hall to view announcements, offer comments, and keep track of progress. HWA is scheduled for a building design presentation in September 2016.

13. Extinguishing the Chalice, Lee Cornell

The Congregation joined Carol-Lee Baker in reading the UUFA covenant while Lee Cornell extinguished the chalice.

****Adjournment of Annual Congregational Meeting**
Attendance: 92 voting members, approximately 103 participants**

Houser Walker Architecture Presentation

After the Annual Congregational Meeting adjourned, Bob McArthur introduced Hank Houser of Houser Walker Architecture. Hank spoke about his firm, took part in a question and answer session with the congregation, and later met in the sanctuary with members and affiliates of the Spiritual Arts Cluster.

Respectfully submitted,
Barbara Teskey
Secretary, UUFA Board of Trustees